

Enrollment Decision for Homeless Students

This form should be completed by a school administrator when the parent's or student's request to return to the school of origin is denied through the SAU 19 Appeal Process. In addition to providing the parent/student with a copy of the completed form, it must also be sent to Jill Parenteau, District Homeless Liaison, jill.parenteau@sau19.org or 603-660-5762.

Date: _____

Person completing form: _____

Title: _____

School: _____

In compliance with Section 722(g)(3)(E) of the McKinney-Vento Homeless Assistance Act of 2001, the following written notification is provided to:

Parent or Guardian: _____

Student(s): _____

Student(s) date of birth: _____

After reviewing your request to enroll the student(s) above, the enrollment request is denied. This determination was based upon:

You have the right to appeal this decision by completing a Dispute Resolution Form or by providing your explanation verbally to the District Homeless Liaison:

Jill Parenteau: 603-660-5762

In addition:

- The student listed above has the right to be immediately admitted to the school in which enrollment is sought pending resolution of the dispute.
- You may contact the state coordinator: Christina Dotson, State Coordinator for Homeless Education, at 603-271-3840.

Dispute Resolution Form

Enrollment Decision for Homeless Students

This form should be completed by the parent or guardian when a dispute arises over school enrollment. The information may be shared verbally with Jill Parenteau, District Homeless Liaison, at 603-660-5762 or emailed to jill.parenteau@sau19.org.

Date submitted: _____

Student(s): _____

Student(s) date of birth: _____

Person completing form: _____

Relation to student(s): _____

I may be contacted at (phone or e-mail): _____

I wish to appeal the enrollment decision made by: _____

School (of origin) requested: _____

You may include a written explanation to support your appeal in this space or provide your explanation verbally:

I have been provided with a written explanation of the school's decision:

_____Yes _____No

Signature of person submitting dispute:

_____ Date _____

Return this form to the District Homeless Liaison.

Date received by the Homeless Liaison: _____